

Rozlyn Harbor

BOARD OF TRUSTEES SPECIAL USE PERMIT APPLICATION FILING REQUIREMENTS

The following items **must** be included with this application. Incomplete applications will not be accepted.

SUBMISSION REQUIREMENTS:

The Applicant shall submit one (1) completed Application (as set forth below), to the Building Department a minimum of five (5) weeks prior to the hearing date8/After the submission and preliminary review is deemed complete, eight (8) complete formal application sets plus one (1) electronic copy of the completed Application must be submitted to the Building Department and Applicant will be scheduled for a hearing before the Board of Trustees.

All copies must be provided in a collated form with all surveys, maps, drawings, plans, etc. folded and made part of each set. Partial or incomplete submissions may result in the rejection of the application.

GENERAL INFORMATION AND APPLICATION REQUIREMENTS:

Each packet should include:

- Completed Special Use Permit Application signed and notarized, including attorney, surveyor, engineer and architect, contact information. Include property address and owners mailing address if different.
- Architectural Plans
- Plot Plan must show all existing and proposed structures, including calculations. Note any structures proposed to be removed.
- Survey (dated within 3 years). Accuracy of survey must be certified by a licensed Architect. Survey
 must show all existing structures, dimensions and setbacks.
- Affidavit of Ownership
- Disclosure Affidavit
- Radius Map include a list of adjacent properties within 200' of the property lines
- Completed and signed Short Environmental Assessment Form.
- Prior Variances
- Any additional information, samples and photos you would like to submit prior to hearing.

All applications should include detailed scaled drawings, prepared by a licensed architect or engineer. All drawings should include pertinent dimensions of constructions, distances to property lines and property elevations for primary and accessory structures.

Version 02/2022

FEES:

\$1,500 Filing Fee (non-refundable) \$1,000 Trust Deposit*

Filing Fee and Deposit are to be separate checks payable to the Inc. Village of Roslyn Harbor. A minimum balance of \$500 per lot must be maintained after the initial deposit.

PUBLIC NOTICE:

The Applicant must send notice of the public hearing to all neighboring property owners located within two hundred (200) feet of the subject parcel, by certified mail, return receipt requested, at least ten (10) days, but not more than twenty (20) days prior to the hearing. Notice shall be provided by the Village. An affidavit of mailing shall be prepared, executed and delivered to the Clerk's office along with copies of the certified mail receipt cards no later than (3) days prior to the hearing.

The Building Department may require that the applicant provide additional notice to the adjoining property owners on a case-by-case basis and within its sole discretion.

THE BUILDING DEPARTMENT MAY WAIVE ANY OF THE ABOVE REQUIREMENTS WHICH IT DETERMINES UNECESSARY FOR A PARTIUCLAR APPLICATION, BUT SUCH WAIVER SHALL NOT BE BINDING UPON THE BOARD OF TRUSTEES.

ADDITIONAL INFORMATION MAY BE REQUESTED BY THE BOARD OF TRUSTEES DURING THE COURSE OF THE HEARING PROCESS.

THE RULES AND REGULATIONS SET FORTH HEREIN MAY FROM TIME TO TIME BE AMENDED BY THE ZONING BOARD OF APPEALS BOARD.

ALL COMPLETE APPLICATIONS MUST BE SUBMITTED IN PERSON TO THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS. NO APPLICATIONS WILL BE ACCEEPTED BY MAIL.

*Deposit is for costs and expenses on filing an application. The applicant is obligated to pay all costs and expenses incurred by the village in connection with their application. This includes, but is not limited to, publication of notices, attorney's fees, architectural consultant fees and court reporter.

Version 2/2022



Roslyn Harbor

SPECIAL USE PERMIT APPLICATION

				Date:
Project Locati	on:			
Name:				
				Size of Project Site:
Applicant:				
Name:			**************************************	
Address:	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			
construct or ma	intain (describ	pe project).		5 of the Building Zone Ordinance to
State the properties of the state of the sta	osed dimensioned.	on, setbacks	and any information or c	circumstances for which the specia

In making its determination as to whether to grant a Special Use Permit, as per Village Code
Section 275-31, please provide a narrative describing the proposed special use's compliance with
both the general standards as well as the individual standards and requirements for certain special
uses as provided for in Sections 275-38 to Section 275-44.1, as applicable.



Roslyn Harbor

500 MOTTS COVE ROAD SOUTH, ROSLYN HARBOR, NY 11576 TEL # (516) 621-0368 FAX # (516) 621-1803 WWW.ROSLYNHARBOR.ORG

CONTACT INFORMATION

LOCATION OF SITE:	nd dalah dal	and the second section of the second	k Alles dan der die Greek de State (die Greek
SECTION:	BLOCK:		LOT:
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OWNER'S NAME:		EMAIL:	
ADDRESS:			
TELEPHONE:		FAX/ADD'L PHONE:	
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ADDRESS:		<u></u>	
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617.20 Appendix B Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
	nga hinkaransi alijipa jamba gyangana gha j		***********		
Name of Action or Project:					
Project Location (describe, and attach a location map):	w*************************************	neratnika dinamatak e espaka ni international kanadahan bahkan kanadahan kanadahan bahkan kanadahan kanadahan			
Brief Description of Proposed Action:	***************	surrene eta transporturarrota dunaturrata estudia. Euro estraturia di nece			
Name of Applicant or Sponsor:	Telepl	anna!			
traine of Applicant of Spousot.	E-Mai				
Address:	15-14141		Philander and resident		
City/PO:		State:	Zip	Code:	
			<u> </u>		
1. Does the proposed action only involve the legislative adoption of a plan, l administrative rule, or regulation?	local law	, ordinance,	-	NO	YES
If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to	the env	ironmental resources t	hat		
2. Does the proposed action require a permit, approval or funding from any				NO	YES
If Yes, list agency(s) name and permit or approval:	·····				
·				L	
3.a. Total acreage of the site of the proposed action?		acres	I.	aranan ayan kirikka melekkiri	L
b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned	·	acres			
or controlled by the applicant or project sponsor?		acres			
4. Check all land uses that occur on, adjoining and near the proposed action		er- Bir Berlinde Ader-Marien Left (1990) (1992) (1992) (1992) (1992) (1992) (1992)	arite di Silana ani administra		<u>,,,</u>
Urban Rural (non-agriculture) Industrial Comm		•	•		
☐Forest ☐Agriculture ☐Aquatic ☐Other ☐Parkland	(specify):	~~ ·		
Joseff WARRIN					a in Justice of the control of the c

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5. Is the proposed action, a. A permitted use under the zoning regulations?	YES	N/A
b. Consistent with the adopted comprehensive plan?	Lagrantie	
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify:	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES
b. Are public transportation service(s) available at or near the site of the proposed action?		
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?		
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:	NO	YES
10. Will the proposed action connect to an existing public/private water supply?	NO	YES
If No, describe method for providing potable water:		
11. Will the proposed action connect to existing wastewater utilities?	NO	YES
If No, describe method for providing wastewater treatment:		
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES
b. Is the proposed action located in an archeological sensitive area?		
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO 	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all the ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban	t apply:	
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed	NO	YES
by the State or Federal government as threatened or endangered?		
16. Is the project site located in the 100 year flood plain?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties? NO YES		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: NO YES		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size:			
19. Has the site of the proposed action or an adjoining property been the location of an active or close solid waste management facility? If Yes, describe:		NO YES	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongo completed) for hazardous waste? If Yes, describe:		NO YES	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE T KNOWLEDGE	O THE BE	ST OF MY	
Applicant/sponsor name: Date:	The Continue of the Segment and Secretaria designs want to	gargar manassar er eferen, og melmassar kaland	
	No, or small impact may	Moderate to large impact may	
Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	occur	occur	
Will the proposed action result in a change in the use or intensity of use of land?	Lecture 1	Lypania Lypani	
3. Will the proposed action impair the character or quality of the existing community?			
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?			
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?			
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?			
7. Will the proposed action impact existing: a. public / private water supplies?	T-1		
for the first of t			
b. public / private wastewater treatment utilities?			
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	No, or small impact may occur	Moderate to large impact may occur		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?				
11. Will the proposed action create a hazard to environmental resources or human health?				
Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 2 that was answered "moderate to large impact may occur", or if there is a need to exelement of the proposed action may or will not result in a significant adverse environmental impact, I Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determay or will not be significant. Each potential impact should be assessed considering its setting, probaduration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, cumulative impacts.	plain why a lease comp have been nined that t bility of oc	particular lete Part 3. included by he impact curring,		
		1		
Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required. Check this box if you have determined, based on the information and analysis above, and any supporting documentation,				
that the proposed action will not result in any significant adverse environmental impacts.	ehhorme a			
Name of Lead Agency Date	Carpal, when the property size of the Tanganan			
Print or Type Name of Responsible Officer in Lead Agency Title of Responsible C	Officer			
Signature of Responsible Officer in Lead Agency Signature of Preparer (if different fi	om Respon	sible Officer)		

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Notary Public

STATE OF NEW YORK): SS

INCORPORATED VILLAGE OF

Roslyn Harbor

AFFIDAVIT OF PROPERTY OWNER

COUNTY OF NASSAU) _____, being duly sworn, deposes and says that Applicant , and is the owner of the property resides at hereinbefore described and is the Applicant herein; that the statements contained in the foregoing Application and in any papers submitted herewith are in all respects true and complete to Deponent's knowledge, and hereby authorizes_____ with address at as his agent to make this as his agent to application and to enter into agreements with respect to the subject property. • If Corporate Applicant: Full Name of Corporation Title Address of Corporation Owner's Signature SUBSCRIBED AND SWORN TO BEFORE ME THIS ______, 20_____ Notary Public AFFIDAVIT OF APPLICANT DESIGNEE STATE OF NEW YORK): SS COUNTY OF NASSAU) (Applicant)______, being duly sworn, deposes and says that he resides at ; and that he is the of the property herein described and is authorized by (Architect, Engineer, Builder, Contractor) the Owner to make the foregoing application and that the statements contained herein and in any papers submitted herewith are in all respects true and complete. Applicant's Signature SUBSCRIBED AND SWORN TO BEFORE ME THIS DAY OF ,20



INCORPORATED VILLAGE OF

Roslyn Harbor

DISCLOSURE AFFIDAVIT GENERAL MUNICIPAL LAW SECTION 809

(Conflict of Interest Affidavit)

- 1. Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality or of a municipality of which such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.
- 2. For the purpose of this section an officer or employee shall be deemed to have an interest in the applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them
 - (a) is the applicant, or
 - (b) is an officer, director, partner or employee of the applicant, or
 - (c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - (d) is a party to an agreement with such an applicant, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.
- 3. In the county of Nassau the provisions of subdivisions one and two of this section shall also apply to a party officer. "Party officer" shall mean any person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision four of section two of the election law.
- 4. Ownership of less than five per cent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.

5. A person who knowin	gly and intentionally violates	this section shall be guilty of a misder	meanor.
		, being duly sworn, deposes and s	says
1. I am the(Owner, Cont	of the atta	ched application.	
•	or the purposes of complying	with the requirements for the General	Law
Hempstead, Town of Oyst		or employee of the County of Nassau, To Harbor has any interest in the person, par	
SUBSCRIBED AND SWORN T	O BEFORE ME		
THIS DAY OF	, 20		
NOTARY PUBLIC		Signature	Date